|  |  |
| --- | --- |
| **Hirers contact information** | |
| **Name** |  |
| **Address** |  |
| **Email address** |  |
| **Contact numbers** |  |
| **Stevington resident?** |  |

|  |  |  |
| --- | --- | --- |
| **Hire date required** | | |
| **Dates required** | **Start time** | **Finish time**  *(latest is midnight)* |
|  |  |  |

|  |
| --- |
| **Event description** |
| Please include an age profile of attendees |

**Hire dates will be confirmed on the receipt of £100.00 deposit.**

**Our bank details are:**

Stevington Village Hall

Sort Code: 20-05-74

Account number: 70961604

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Services required** | | | | |
|  | **Basic hire** | **Chargeable option** | **Required?** |
| **Hall & Kitchen** | **P** |  | Choose an item. |
| **Bar** |  | **P** | Choose an item. |
| **Staging** |  | **P** | Choose an item. |
| **Stage Backdrop** |  | **P** | Choose an item. |
| **Marquee (12m x 6m)** |  | **P** | Choose an item. |
| **Gazebo (6m x 3m)** |  | **P** | Choose an item. |
| **Linen** |  | **P** | Choose an item. |
| **Cinema System** |  | **P** | Choose an item. |
| **House PA System** |  | **P** | Choose an item. |
| **Projector & Screen** |  | **P** | Choose an item. |
| **Theatrical Lighting** |  | **P** | Choose an item. |
| **Mirror Ball** |  | **P** | Choose an item. |
| **Snow Machine** |  | **P** | Choose an item. |

|  |  |  |
| --- | --- | --- |
| **Attendees** | | |
|  | **Hall Capacities** | **Numbers Expected?** |
| **Seated** | **120** |  |
| **Standing** | **200** |  |

For latest hire charges, basic hire description and availability please check our website at: <http://www.stevingtonvillagehall.org.uk>